

Registration Formtime

All sixth formers are expected to attend Registration (Form Time) every day at 8a.m. The Sixth Form Team will remove this requirement at a later date whereby up to four registration periods may be replaced with mentoring sessions.

'Flexible Learning'

We have a 'Flexible Learning' approach to 'STUDY' periods. This is to encourage students to become more independent, take responsibility for their own time management and to help prepare students for Life After McAuley.

- **Flexible Learning is a Sixth Form privilege** conditional on students meeting the expectations agreed to at enrolment. It may be withdrawn if there is any decline in progress or, in rare cases, behavioural concerns.

Independent 'STUDY' Periods – *"there is no such thing as a 'free' period"*

'STUDY' periods appear on your timetable when you have no timetabled lesson. They are not supervised and we trust students to use their time purposefully and responsibly for self-directed study. 'STUDY' periods should be used to: complete coursework or homework, review previous work, discuss school-work with friends, read around subjects, research university or employment options, continue with a MOOC (online course) etc. so please find a suitable place for private study eg Sixth Form Study Hub, Cantley Lane Site Library, a free room, back of a classroom subject to negotiation with a teacher etc.

Timings of the school day

Timings of the school day from September 2024		
Lesson	Start	Finish
Registration	8.00	8.20
Period 1	8.20	9.20
Period 2	9.20	10.20
BREAK	10.20	10.40
Period 3	10.40	11.40
Period 4	11.40	12.35
LUNCH	12.35	1.15
Period 5	1.15	2.15

Signing in

If you arrive in school after the start of your first lesson then you must sign in immediately at the Pupil Reception of the site that you enter. This is an important safeguarding matter; not signing in will be recorded as an unauthorised absence. As well as being detrimental to your studies, bursary payments, attendance record, future references etc, sanctions will apply for persistent failure to sign in and lateness to school or lessons.

Teacher absence

You will be informed each morning, by email of any teacher absences. Please read your emails every morning so you know whether or not to go to your classroom and whether work has been set.

Signing out /Appointment /Sickbay

If you need to leave school due to a planned absence and have already submitted an Absence Request and evidence then you are free to leave for your appointment as agreed.

If you need to leave school at short notice during the day e.g due to illness or an emergency medical appointment then you are required to sign out with Miss Harte in the Sixth Form office or with Mrs Rainsbury and we will contact your parents before you leave. We will also assess whether you are in a fit state to travel alone.